

POUGHKEEPSIE HOUSING AUTHORITY
Minutes of the August 14, 2024 Meeting

Present: Shirley Adams, Chairman
Vincent Brugger, Vice-Chairman
Jacquetta Brown, Secretary @ 5:22 pm
Felicia Watson, Treasurer
Robin Johnson, Member

Also Present: Sandra Boothe, Executive Director
Thomas Shanley, Accountant
Joanna Longcore, Counsel

Absent: Thomas O'Neill, Assistant Secretary-Treasurer
Terriciana Brown, Member

The Meeting of the Poughkeepsie Housing Authority was held on Wednesday, July 10, 2024 at 4:17 p.m. at the Administrative Office located at 4 Howard Street, Poughkeepsie, NY 12601.

PRESENTATION

Brian Lawlor of Whitman, Osterman, & Hanna LLP gave the Board a presentation on the RAD process and housing tax credits.

MINUTES

July 10, 2024, 2024/Regular Meeting: Vice-Chairman Brugger made a motion to put the minutes on the floor. Commissioner Watson seconded. Motion passed unanimously. Commissioner Watson wanted to make an addition for clarity under tenant participation to add that the Board responded to Laurie Sandow and gave her greater clarity, specifically for the information she requested. Vice-Chairman made a motion to accept the amended minutes. Commissioner Watson seconded. Motion passed unanimously.

RESOLUTIONS

None

COMMITTEE REPORTS

Building and Security: Charisse Sims, a tenant at Boulevard Knolls, said that she has damage to her dresser from a leak in the ceiling due to the roofing work that is being done. Commissioner Brown said that another tenant has had damage to their TV also. Ms. Boothe said that she is not the only tenant who is having issues. Ms. Longcore

suggested having maintenance provide damage forms that can be submitted to the architect. Commissioner J. Brown also said that the contractors are taking up too many parking spaces. Commissioner Johnson said that the home owners in the area are parking in our visitor's parking. Chairman Adams said that we can put flyers on the cars that are illegally parked informing them that they will be towed.

Finance: Mr. Shanley presented the financials. In LIPH, for July, our net surplus was \$ 76,698.88. For the month of July, we are leased at 107 of 117 for AMP 11 and 227 of 242 for AMP 22.

In Section 8, the net surplus for July is \$9,071.29. As of July 2024, we are leased at 81 for Housing Choice Vouchers, 51 for VASH, and 7 Foster to Youth Independence.

Personnel: Chairman Adams reported that she believes we are close to an agreement. Ms. Longcore said that we are and she needs to put it into a Memorandum of Agreement and send it to the union.

Tenant Relations: No report.

EXECUTIVE DIRECTOR'S REPORT

Ms. Boothe reported that the monthly work order summary is included in the packet. We had our Inspire inspection for TMT and MLK Jr. this past week, and Hudson, Brady, and Swartz are scheduled for September. Commissioner J. Brown said that the inspections are overdue for the fire extinguishers. Ms. Boothe said that she will look into it.

CHAIRMAN'S REPORT

No report.

COUNSEL'S REPORT

No report.

OLD BUSINESS

None

NEW BUSINESS

None

TENANT PARTICIPATION

None

The meeting was adjourned at 5:52 p.m.

I hereby certify that the minutes are true and correct and approved at the Meeting of September 11, 2024.

Jaquetta Brown, Secretary