

**POUGHKEEPSIE HOUSING AUTHORITY**  
**Minutes of May 1, 2026 Special Meeting**

**Present:** Shirley Adams, Chairman  
Felicia Watson, Vice-Chairman  
Jacquetta Brown, Secretary  
Robin Johnson, Treasurer  
Vincent Brugger, Assistant Secretary-Treasurer  
Thomas O'Neill, Member  
Terriciana Brown, Member

**Also Present:** Sandra Boothe, Executive Director  
Thomas Shanley, Accountant  
Joanna Longcore, Attorney

The Special Meeting of the Poughkeepsie Housing Authority was held on May 1, 2026, at 4:35 p.m. at the Administrative Office located at 4 Howard Street, Poughkeepsie, NY 12601.

Chairman Adams asked for a motion to go into Executive Session. Mr. Shanley said that he had a statement to make before they went into Executive Session. He said he wanted to make the board aware of what's transpired this week. He said that as he believes what happened over the last week, some events have occurred as unusual, and he wants to report this to everybody here. He said that on April 28th, that was Tuesday, at 11:20 AM, Chairman Adams had requested a sample personnel review of five maintenance and five administrative employees for specific categories of by term employee, which was attached in Exhibit A. Chairman Adams arrived at approximately 12:30 p.m. and was provided with files for 10 employees. He said that Chairwoman Adams was in the conference room with the files until approximately 3:15 p.m. He said he spoke with Chairwoman Adams who complimented the files.

On the afternoon of April 29th, I received a call from Ping Yip Suen from HUD asking if everything was okay at the Housing Authority. Mr. Shanley replied that everything was fine. Mr. Shanley said that Mr. Yip Suen mentioned that he was contacted by someone from the Housing Authority, Joanna Longcore, with an inquiry. Mr. Shanley said that he identified Ms. Longcore as the assistant corporate counsel from the city and that we retain the city's corporate counsel as our attorneys to represent the Housing Authority. Mr. Yip Suen said the inquiry from the council was whether the chair of the board could serve as interim executive director with no pay. Commissioner T. Brown asked him to repeat what he said. The inquiry was to whether the chair of the board could serve as the interim executive director with no pay.

Vice-Chairman Watson said that with all due respect, we are in receipt of this and unless there's anything that you else that you specifically need to add, then I recommend that we go into executive session. Commissioner Brugger asked if she had a chance to look it all over

yet, and Vice-Chairman Watson said that she just got and she just did. She said that this is a personnel matter that we need to talk to the board with first, so unless it is something specific, the Board needs to go into Executive Session.

*At 4:39 pm, the Board went into Executive Session. The meeting resumed at 6:09 p.m.*

Vice-Chairman Watson made a motion that after careful consideration, the Executive Director is on paid administrative leave until further notice. Commissioner O'Neill seconded the motion. Motion carried.

Ms. Longcore said that she will memorialize this motion with a formal resolution to be voted on at the next special meeting on May 7.

At 6:12 pm, the meeting adjourned.

I hereby certify that the minutes are true and correct and approved at the Meeting of May 13, 2026.

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Jaquetta Brown, Secretary